



**MONITORING, EVALUATION AND LEARNING MANAGER (P5)  
YOUNG AFRICAN LEADERS' INITIATIVE (YALI)**

**UNIVERSITY OF SOUTH AFRICA (UNISA)  
GRADUATE SCHOOL OF BUSINESS LEADERSHIP (SBL)  
MIDRAND CAMPUS**

**(Ref: YALI/ME&L Man /01/2024)**

**FIXED TERM APPOINTMENT**  
*From date of appointment until 31 August 2025*

The SBL seeks to appoint a suitably qualified and experienced candidate as the **Monitoring, Evaluation, and Learning Manager (P5)** to be based in the YALI office.

**Summary:**

The Young African Leaders Initiative (YALI) is a United States Government effort to invest in the next generation of African leaders. The establishment of four YALI Regional Leadership Centers (RLCs) across Africa is a critical component of the initiative. There are four Regional Leadership Centres (Ghana, Kenya, Senegal, and South Africa). These Centers serve as regional hubs across the continent to encourage transformational learning and enhance leadership skills with an emphasis on three key areas: Business and Entrepreneurship Development; Civic Leadership; and Public Management and Governance.

The YALI Regional Leadership Centers are a project of the United States Agency for International Development (USAID). Each Regional Leadership Center is managed under a public/private partnership between USAID, local and international private sector partners.

Based at the UNISA Graduate School of Business Leadership (SBL) in Midrand, the incumbent will strategically guide the planning and collection of monitoring data and identify questions and needs for future evaluations and assessments. This includes supporting the RLC in South Africa in its planning for monitoring data and supporting program staff in their collection of the monitoring data. Furthermore, the incumbent will uphold monitoring standards by ensuring that all parties plan effectively for monitoring and have the capacity to maintain data quality and interpret data in a useful way.

The position reports to the Deputy Director: YALI RLC-SA

Even though the Covid-19 pandemic has fundamentally changed how we work, and how we support our students and communities, the SBL is reinventing itself to be at the forefront of

shaping new business agendas by seeking value-adding ways in four research focus areas: (1) Responsible Leadership in Practice; (2) Sustainable Livelihoods; (3) Intra-Africa Trade and Investment; and (4) Digital Transformation and Innovation.

## Requirements

- Minimum of Grade 12 (Matric) plus Honours Degree or BTech or Postgraduate Diploma or Advanced Diploma (i.e. in a relevant field of monitoring, evaluation, and data information systems management).
- Six (6) years working experience in the field and a minimum of Four (4) years working in international donor funded projects.
- Experience with innovative analysis of monitoring data;
- Experience with effective use and visualization of monitoring data, and
- Experience coordinating with designers for monitoring data management systems.

## KEY PERFORMANCE AREAS

- Develop and implement a Performance Management Plan (PMP).
- Provide Performance Monitoring and Evaluation support to staff members.
- Design, implement, and manage data received from a variety of data collection tools.
- Provide USAID and stakeholders with information and knowledge reports.
- Additional Responsibilities
  - ✓ Provide strategic support to the RLC Deputy Director in the following tasks:
    - Prepare for formal and informal learning and review events that affect program design.
    - Create a learning plan.
    - Plan and host formal and informal learning events within and outside the RLC.
  - ✓ Offer insight into the process of surveying and mapping existing research, databases and other activities related to RLC work.
  - ✓ Work collaboratively with external monitoring and evaluation teams, ensuring any needed data is supplied in advance and during field visits.
  - ✓ Upload monitoring data to the YALI Management Information System (MIS), and work collaboratively with the external consultants managing the system.

*A work-related assessment or psychometric assessment may be conducted.*

**Closing Date** : **23 February 2024**  
**Assumption of Duty** : **As soon as possible**  
**Enquiries** : [SBLHR@UNISA.AC.ZA](mailto:SBLHR@UNISA.AC.ZA)

## HOW TO APPLY:

The completed prescribed application form must be accompanied by comprehensive curriculum vitae and certified copies (within the previous three months) of:

- all educational qualifications.
- identity document; and
- proof of the South African Qualifications Authority (SAQA) verification of foreign qualifications.
- The detailed advertisement together with the prescribed application form, can be found on the Unisa website ([www.unisa.ac.za](http://www.unisa.ac.za)).

**Applications must be submitted via an email that clearly indicates the Reference number of the Monitoring, Evaluation & Learning Manager position in the Subject as follows:**

- **Ref: YALI/ME & L Man/01/2024**
- **Applications should be emailed to [SBLHR@UNISA.AC.ZA](mailto:SBLHR@UNISA.AC.ZA)**
- UNISA reserves the right to authenticate all qualifications without any further consent from the applicant.
- The contact details of three contactable references must be provided, one of which must be from your present employer.
- UNISA is not obliged to fill an advertised position.
- Late, incomplete, and incorrect applications will not be considered.
- Appointments will be made in accordance with SBL's Employment Equity Plan and other applicable legislation.

**Correspondence will be limited to short-listed candidates only. If you have not been contacted within two months of the closing date of this advertisement, please accept that your application was not successful.**